

Employee Training – Delegating for Results

Employee Centric offers a Delegating for Results training class for *management employees* who are responsible for supervising others.

Delegating for Results is interactive and hands-on. The class is designed for a half-day session. Participants will leave with a better understanding of how to find the appropriate tasks to delegate and to whom.

Program Objectives:

By the end of the session, participants will be able to:

- Use a process to prioritize their activities
- Reduce wasteful activities
- Select activities that are suitable for delegation
- Select the appropriate employee for the project
- Delegate effectively to get more done

Program Outline:

- Course Objectives
- Priority Management
- Self-Management
- Managing Others
- Delegating for the Best Results
- Case Studies and Skill Practices

How Can I Get Started?

Contact us for a complimentary consultation to find out if Employee Centric can work for your company.

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